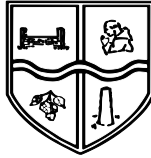


**Monkton
Parish Council**



**PARISH CLERK – Mrs Sara Archer, 204 Monkton St, Monkton, Ramsgate, Kent CT12 4JN
Tel: 01843 821989 Email: clerk@monktonparish.co.uk**

Date: May 2024

To: The Members of Monkton Parish Council

You are hereby summoned to attend the Annual Parish Meeting and the Annual Meeting of the Parish Council. The meetings will be held on Wednesday 7th May 2025 at 7.00pm for the purpose of transacting the business mentioned below.

Signed: Sara Archer Clerk

ANNUAL PARISH MEETING

to be followed by

ANNUAL PARISH COUNCIL MEETING

AGENDA

- 01/25-26** **ELECTION OF CHAIRMAN & VICE CHAIRMAN**
Acceptance of Office Forms to be completed.
- 02/25-26** **APOLOGIES FOR ABSENCE**
- 03/25-26** **DECLARATIONS OF INTERESTS**
To register any new interests, or deregistration, by Members.
- 04/25-26** **MINUTES OF PARISH COUNCIL MEETING**
To approve the Minutes of the Meetings held on 9th May 2024 & 6th March 2025.
- 05/25-26** **PLANNING**
a) To note any new Planning Applications.
L/TH/25/0424 - Thatched Cottage , 62 Monkton Street, Monkton
Application for Listed Building Consent for internal and external alterations to facilitate the installation of WC within cupboard in main bedroom, including alteration to soil stack

b) To receive an update on previous applications:
OL/TH/24/1119 - W S Cole And Son, 116 Monkton Street, Monkton
OL/TH/24/1460 - Land South Of, Monkton Street, Monkton, Kent
FH/TH/24/1422 - Cleve Court Farm House, Minster Road
F/TH/24/1067 - Brooksend Service Station Canterbury Road
- 06/25-26** **CHAIRMAN'S REPORT**
To receive any announcements from the Chairman.
- 07/25-26** **FINANCIAL MATTERS**
a) To approve receipts and payments as listed in the schedule of payments.
b) To approve monthly bank reconciliations.
c) To note and approve the accounts for 2024/25 and sign sections 1 & 2 of the Annual Return.
d) To approve the purchase of a shredder for the Clerk.
e) To note the recent tree works carried out at the Recreation Ground.
- 08/25-26** **INDIVIDUAL REPORTS**
To receive updates for the following:
a) County Councillor
b) District Councillors
c) Parish Councillors
d) Ward Police Officer

09/25-26

RECREATION GROUND & PLAY AREA

- a) To receive written safety inspection report.
- b) To receive an update on the Pavilion refurbishment works.

10/25-26

HIGHWAYS

- a) To receive an update of any outstanding Highways issues from Cllr Kershaw.

11/25-26

COMMUNITY RESILIENCE PLAN

To receive an update on the progress of adopting a Community Resilience Plan for the village.

12/25-26

POLICIES AND PROCEDURES

To review and approve the following policies and procedures:

Code of Conduct, Financial Regulations, Standing Orders, Internal Controls, Risk Management Statement

13/25-26

DATES OF THE NEXT MEETINGS

3rd July, 4th Sept, 6th Nov, 7pm Monkton Village Hall